

# ARLINGTON PUBLIC SCHOOL

## Title of Group Meeting: Board of Education Buildings & Grounds Committee

Date: 10/28/13

Time: 6:37 p.m.

Facilitator: Mark Jamison

Recorder: Lynn Johnson

Group Members Present: Luanne Sundberg, Shanon Willmott, Lawrence Reed.

Mr. Reed left the meeting after discussion items 1, 2, and 5.

Group Members Absent:: None

1. HVAC issues – Lawrence discussed concerns and challenges of the boilers and chillers with the committee. In a tour of the high school boiler room he conveyed the different types of pumps being used and their deficiencies as well as the limitations and concerns with the boilers and chillers. Lawrence believes that these items should be on a rotational schedule rather than taking the approach of addressing it when it fails to operate. Lawrence and Lynn are going to meet with a representative from TRANE who will provide insight about how to evaluate the systems as a whole and an approach to addressing issues. Lawrence is also going to try to do some research about other performance contracting companies and what they may be able to provide.
2. Van Purchase/Signage – The committee was given information on the price quotes that Lynn received on mini-vans and the van that was selected. Lawrence reviewed his progress on signs. The two “One-Way” signs are in and those two signs should be up this week and he has also posted numerous “Drug Free” signs along the property perimeter.
3. Summative Needs List – Two items were added to the list. The items include the upkeep of concrete drives and the resurfacing of the track. Both are preventative in nature to prolong the life span and condition and to protect the investment. It was suggested that we reformat the Summative Needs list to include a section specific to MECHANICAL that will help us isolate the HVAC needs.
4. 7000's policies – The committee reviewed the policies and how they integrate with the applicable state laws. It was suggested that we rewrite 7000 and 7010 and to delete 7020. Lynn is charged with providing a draft of these changes to the committee for their further consideration.
5. Energy Plan – It was suggested that we explore the possibilities of a level payment plan with OPPD. Lawrence is going to contact Mark O'Connor to discuss those possibilities.
6. Gym Usage – Shanon was approached by community members about using the gym on weekend to provide open gym time for students. It was suggested that she visit with James as this falls under the Facility Usage policy and requires no action by the board.

The meeting was adjourned at 7:40 p.m. The next meeting is scheduled for November 25, 2013 at 6:30 p.m.