

**Arlington Public Schools’  
Board of Education Regular Meeting Minutes  
March 13, 2017, 7:00 p.m.  
HS Conference Room**

**1. OPENING PROCEDURES**

**1.1. Call Meeting to Order**

President Matt O'Daniel called the meeting to order at 7 p.m.

**1.2. Roll Call**

Board Members Present: Matt O'Daniel, Teri O'Flaherty, Bruce Scheer, Jessica Scheer, Luanne Sundberg, Shanon Willmott. Also present was Superintendent Lynn Johnson, Elementary Principal Jacque Morgan, High School Principal Aaron Pfingsten, James Shada, Athletic Director, and Cheryl Keeler, recording secretary.

**1.3. Pledge of Allegiance**

**1.4. Approval of Regular Meeting Agenda**

**Motion Passed:** Motion to approve the regular meeting agenda as presented passed 6-0 with a motion by Teri O'Flaherty and a second by Bruce Scheer.

**2. WELCOME TO GUESTS AND PUBLIC FORUM**

**3. CURRICULUM/INSTRUCTION REPORTS**

**3.1. Art Report**

Erin Schappveld gave a power point presentation of student art.

**3.2. 6th Grade Report**

Erin Reed and Jake Eckhardt gave a power point presentation of 5th and 6th grade activities.

**4. PRINCIPALS' REPORTS**

**4.1. Mr. Pfingsten's Report**

Mr. Pfingsten was available to expand on his written report and answered questions. Board Member Sundberg had questions about the newspaper article detailing the new student group AIM and the administration responded to her questions. Board Member Sundberg and others had questions about whether we have a policy that requires board approval to transport students across state lines. The administration indicated that they would check what is currently in policy.

**4.2. Mrs. Morgan's Report**

Mrs. Morgan was available for questions on her written report. The YMCA Summer Program is available and applications are being taken.

**4.3. Mr. Shada's Report**

Mr. Shada was available to expand on his written report and answer questions.

**5. SUPERINTENDENT'S REPORT**

**5.1. Board member compliance with district technology Safety and Acceptable Use Policy**

Superintendent Johnson shared that board members use the internet and it is prudent to have everyone with an updated acceptable use form.

**5.2. Enrollment Figures**

K-12 enrollment is 624. That is up 26 from March of last year.

### **5.3. Update on Staffing**

Details are in the consent agenda.

### **5.4. Cost of UNMC program**

Originally, the UNMC program had been at no cost to the district. This year the cost per person is \$3,000. Discuss prior to the January meeting if the school will fund this program for students who apply for the 2018-2019 school year.

### **5.5. Update on HVAC**

Training on owner's control services on software is ongoing.

### **5.6. Criminal History Check on board members**

No criminal history check necessary for board members and a DMV check will be necessary for any board member who might want to drive a school vehicle.

## **6. COMMITTEE AND REPRESENTATIVE REPORTS**

### **6.1. Americanism/Education Evaluation**

Luanne Sundberg reviewed the submitted written minutes. The committee is recommending the purchase of the math curriculum which will be presented later in the agenda.

### **6.2. Buildings and Grounds Committee**

No report.

### **6.3. Finance Committee**

No report.

### **6.4. Negotiations Committee**

Matt O'Daniel reported they have reached an agreement with the AEA for an updated master agreement.

### **6.5. NASB Legislative Representative**

Superintendent Johnson forwards board members summaries and updates frequently.

### **6.6. Professional Development Sharing**

President O'Daniel shared information he received at an NASB workshop.

## **7. UNFINISHED BUSINESS**

### **7.1. Discuss board committee purpose and operating procedures**

Several issues were brought up. Luanne Sundberg indicated that the policy number identified in Americanism/Education Evaluation Committee purpose was inaccurate. Mrs. Sundberg would also like to see a discussion on the distinction of the board committee member role and the advisory committee member role. The intent of the document issued by the board in 2016 was to clarify those concerns. After much discussion about roles and responsibilities of board members and administration, it was stipulated that the intent going forward is to ensure that the committee minutes reflect the position of all committee members relative to any recommendations. In regards to the baseball field, Mrs. Sundberg noted in archived minutes anything to do with the baseball field was handled in the Buildings and Grounds Committee. It is currently being handled by an ad hoc committee. Matt O'Daniel reminded the board it went to ad hoc committee when a potential sale was being considered.

### **7.2. Discuss, Consider and Take Necessary Action to approve Policy 3520 Transportation as amended.**

Committee Members Jessica Scheer and Luanne Sundberg asked that we be proactive in addressing how to handle capacity issues. There was discussion on how and where to address these issues. Superintendent Johnson was tasked with bringing forth recommendations.

**Motion Passed:** Motion to approve Policy 3520 Transportation on as amended on second reading passed 6-0 with a motion by Teri O'Flaherty and a second by Jessica Scheer.

**7.3. Discuss, Consider, and Take Necessary Action to enter into an amended interlocal agreement with the Village of Arlington and Washington County Fair Board that details use of baseball field area.**

Board Member Sundberg had concerns with approving a resolution for the superintendent to sign the interlocal agreement without seeing the final document after it has passed through the other entities. President O'Daniel shared that the language of the resolution says that if any of the other entities makes a change to the interlocal agreement then it would need to come back to our board for approval again.

**Motion Failed:** Motion to adopt the resolution that authorizes the superintendent to sign the Baseball Field Interlocal Agreement on behalf of the board of education as presented failed 3-0 with a motion by Matt O'Daniel and a second by Bruce Scheer with O'Daniel, O'Flaherty, and Bruce Scheer voting for the motion and Jessica Scheer, Sundberg, and Willmott voting against the motion.

## **8. NEW BUSINESS**

### **8.1. State Board of Education Vision and Direction Summary**

Lynn Johnson presented a document for board input.

### **8.2. AQuESST Performance Progress Reports**

Arlington Public Schools still receives a three out of four on the tier rating system.

### **8.3. Discuss, Consider and Take Necessary Action to ratify the 2017-2018 Master Agreement entered into with the Arlington Education Association.**

Committee Chair O'Daniel highlighted the changes in the agreement.

**Motion Passed:** Motion to approve the 2017-2018 Master Agreement that establishes base salary of \$36,325 as presented passed 6-0 with a motion by Teri O'Flaherty and a second by Jessica Scheer.

### **8.4. Discuss and Consider continuing employment for certificated teachers.**

### **8.5. Discuss, Consider and Take Necessary Action to approve the purchase of math curriculum materials.**

**Motion Passed:** Motion to approve the purchase of math curriculum materials from Envision for \$43,209.55 and from Big Ideas for \$27,873.20 as presented passed 6-0 with a motion by Shanon Willmott and a second by Jessica Scheer.

### **8.6. Discuss, Consider and Take Necessary Action to add the course 'Best Practices in Education' to curriculum offerings.**

Discussion raised concerns that if we add this course is anything taken away? How many students would this serve? Mrs. Johnson responded that we could potentially be losing a study hall supervisor but staffing decisions are decided once enrollment figures are known. There would be minimal or no cost to add the course. This course would meet our readiness standards and state pathways.

**Motion Passed:** Motion to approve adding the course 'Best Practices in Education' passed 5-1 with a motion by Matt O'Daniel and a second by Bruce Scheer with O'Daniel, O'Flaherty, Bruce Scheer, Jessica Scheer, and Willmott voting in favor of the motion and Sundberg voting against the motion.

### **8.7. Discuss, Consider and Take Necessary Action to approve the 2017-2018 activity admissions and pass prices.**

Administration is recommending that admission and pass prices remain the same as 2016-2017.

**Motion Passed:** Motion to approve the 2017-2018 activity prices as presented passed 6-0 with a motion by Matt O'Daniel and a second by Teri O'Flaherty.

**8.8. Discuss, Consider, and Take Necessary Action to approve the Board and Superintendent Agreements.**

**Motion Passed:** Motion to amend the Board and Superintendent Agreements original motion passed 6-0 with a motion by Matt O'Daniel and a second by Teri O'Flaherty.

The board decided to make wording changes in a couple of areas.

**Motion Passed:** Motion to approve the Board and Superintendent Agreements as amended passed 6-0 with a motion by Matt O'Daniel and a second by Teri O'Flaherty.

**8.9. Discuss and Consider Policy on Memorials**

Discussion of the board indicated they would like more detail in guidelines regarding memorials. Possibly tied to amount of money being spent. Lynn Johnson will return to the board with those changes to the proposal.

**8.10. Discuss, Consider and Review Policies 6300-6920.**

Board Member Luanne Sundberg questioned Policy 6310 Textbook Loans, on whether or not it needs to be more extensive. That policy will be reviewed and brought back next month. Mrs. Sundberg also suggested Policies 6390 and 6391 should be reflected in the description of the Americanism/Education Evaluation Committee.

**9. CONSENT AGENDA**

**Motion Passed:** Motion to approve the consent agenda as presented passed 6-0 with a motion by Teri O'Flaherty and a second by Jessica Scheer.

**9.1. Minutes of the Previous Board Meeting(s):** February 13, 2017 Regular Meeting Minutes

**9.2. Monthly Financial Reports**

**9.3. Claims (Check Register)**

**9.4. Special Fund Transfers**

**9.5. Hot Lunch Report**

**9.6. Activity Report**

**9.7. Resignation of Desiree Hayden-Parra as the secondary Spanish teacher effective at the end of the 2016-17 school on the condition that the Blair Public School Board of Education votes to offer her a contract for the 2017-18 school year.**

**9.8. Contract for Connor Eurek as a special education teacher for the 2017-2018 school year.**

**9.9. Resignation of Kristine Findlay as elementary special education teacher effective at the end of her 2016-2017 teaching contract.**

**10. EXECUTIVE SESSION**

**11. ACTION ON EXECUTIVE SESSION ITEMS**

**12. ADJOURNMENT:** There being no further business meeting was adjourned at 9:24 p.m.

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Matt O'Daniel, Board President

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Lynn Johnson, Board Secretary

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Date

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Date