

**Arlington Public Schools  
Board of Education Regular Meeting Minutes  
October 10, 2016, 7:00 p.m.  
HS Conference Room**

**1. OPENING PROCEDURES**

**1.1. Call Meeting to Order:** Vice President Teri O’Flaherty called the meeting to order at 6:58 p.m.

**1.2. Roll Call**

Present Board Members: Micheal Dwyer, Teri O’Flaherty, Bruce Scheer, Luanne Sundberg. Absent were Matt O’Daniel and Greg Sampson. Also present was Superintendent Lynn Johnson, Secondary Principal Aaron Pfingsten, Elementary Principal Jacque Morgan, Assistant Principal/AD James Shada and Cheryl Keeler, recording secretary.

**Motion Passed:** Motion to approve the absence of Matt O’Daniel passed 4-0 with a motion by Micheal Dwyer and a second by Bruce Scheer.

**1.3. Pledge of Allegiance**

**1.4. Approval of Regular Meeting Agenda**

**Motion Passed:** Motion to approve the regular meeting agenda as presented passed 4-0 with a motion by Bruce Scheer and a second by Teri O’Flaherty.

**2. WELCOME TO GUESTS AND PUBLIC FORUM**

**3. CURRICULUM/INSTRUCTION REPORTS**

**3.1. SPECIAL EDUCATION/TITLE I CURRICULUM REPORTS**

Ann Jamison and Deb Hansen reviewed their written reports and answered questions from the board.

Greg Sampson entered the meeting at 7:15 p.m.

**4. PRINCIPALS' REPORTS**

**4.1. Mr. Pfingsten’s Report**

Mr. Pfingsten reviewed his written report. Highlights from the report included information on the first annual apply to college day, WISE Blue Star Award, Inventure Day, FBLA food drive, and National Merit Semi-Finalist Logan Sampson.

**4.2. Mr. Shada’s Report**

James Shada presented a written report. Highlights of his report include the sale of 350 pink out t-shirts with proceeds going to the Susan Komen Foundation, hosting district softball for the 3<sup>rd</sup> year, and a new section of his report called ‘Eagles Soaring to Excellence through Activities’ which reviews individual athlete accomplishments. This month it included Runza Student Athlete of the Week, Hannah Thompson, who receives a \$500 scholarship and Cheyenne Mahnke who signed with Bellevue University.

**4.3. Mrs. Morgan’s Report**

Jacqueline Morgan presented a written report. Highlights of the report included the selection of student council, kindergarten field trip to Camp Fontanelle, 1st grade trip to Valas, school-wide goals, and the Octicorn event. The book, *Octicorn*, is about tolerances and how people are different. This was the kick off for anti-bullying and anti-drug month.

## **5. SUPERINTENDENT'S REPORT**

### **5.1. Update on Safe Routes Grant**

Lynn Johnson reviewed the status of the project with the board.

### **5.2. Site for Medical Health Countermeasures**

Mrs. Johnson shared that the Three Rivers Health Department is requesting to use our facility for health/emergency countermeasures. Greg Sampson expressed that the contract should define who is responsible for site clean-up.

### **5.3. Staffing Update**

Tina TenEyck was hired as the secondary administrative assistant and discussed the need for additional paraeducators at the 5-6 level. There are a number of high needs students who need support in social studies and science. The budget does allow for an additional paraprofessional.

## **6. COMMITTEE AND REPRESENTATIVE REPORTS**

### **6.1. Americanism/Education Evaluation** No report

### **6.2. Buildings and Grounds Committee** No report

### **6.3. Finance Committee** No report

### **6.4. Negotiations Committee** No report

### **6.5. NASB Legislative Representative**

Mr. Dwyer urged those present to vote in November.

### **6.6. Professional Development Sharing**

Mrs. O'Flaherty, Mr. Dwyer, Mrs. Sundberg, Mrs. Johnson, Mr. Scheer, Jessie Brown, and JP Rhea are attending the NASB Area Membership Meeting. Mr. Dwyer and Mr. Scheer indicated they also intend to attend the state conference.

## **7. UNFINISHED BUSINESS**

### **7.1. Discuss, Consider, and Take Necessary Action to enter into an interlocal agreement with the Village of Arlington and Washington County Fair Board that details use of baseball field area.**

Lynn shared that the changes to this agreement from the draft shared last month includes school reimbursing the village for water and electricity during March, April, and May, the village reimbursing the school for half of the fertilizer, weed control, aerating, seed, and changes to the insurance section. The village and the fair board still need to take action on the agreement.

**Motion Passed:** Motion to adopt a resolution that authorizes the superintendent to sign the Baseball Field Interlocal Agreement on behalf of the board of education as presented passed 4-1 with a motion by Micheal Dwyer and a second by Bruce Scheer with Dwyer, O'Flaherty, Sampson, Scheer in favor of the motion and Sundberg abstaining..

### **7.2. Discuss, Consider and Take Necessary Action to adopt amendments to Policies 5103 Extracurricular Activity Philosophy, 5204 Grading System, 5205 Graduation, 5303 Student Activities: Hazing, Fund-Raising and Supervision on second review.**

**Motion Passed:** Motion to adopt amendments to Policies 5103 Extracurricular Activity Philosophy, 5204 Grading System, 5205 Graduation, 5303 Student Activities: Hazing, Fund-Raising and Supervision on second review passed 5-0 with a motion by Micheal Dwyer and a second by Teri O'Flaherty.

### **7.3. Discuss, Consider and Review Policies 5102-5305.**

Policies were reviewed.

## **8. NEW BUSINESS**

### **8.1. Discuss, Consider, and Take Necessary Action to approve the audit proposal and letter of engagement from auditor Ric Ortmeier.**

Bids were taken in 2013 and the finance committee felt that there was enough information at their disposal to recommend this action based on quality of service at an equitable cost.

**Motion Passed:** Motion to approve a three year contract with Ric Ortmeier for auditing services and to approve the letter of engagement as presented passed 5-0 with a motion by Greg Sampson and a second by Micheal Dwyer.

### **8.2. Discuss, Consider and Review the Superintendent Evaluation Instrument.**

Teri O'Flaherty and Mike Dwyer shared that the instrument was recently updated and will stay the same since there was no indication that changes were needed.

## **9. CONSENT AGENDA**

**Motion Passed:** Motion to approve the consent agenda as presented passed 5-0 with a motion by Micheal Dwyer and a second by Greg Sampson.

**9.1. Minutes of the Previous Board Meeting(s):** Minutes of the September 12, 2016 Special Public Hearing and Regular Meeting Minutes.

**9.2. Monthly Financial Reports**

**9.3. Claims (Check Register)**

**9.4. Special Fund Transfers**

**9.5. Hot Lunch Report**

**9.6. Activity Report**

**9.7. Hire Tina TenEyck as the secondary principal's administrative assistant.**

## **10. EXECUTIVE SESSION**

## **11. ACTION ON EXECUTIVE SESSION ITEMS**

## **12. ADJOURNMENT**

There being no further business the meeting was adjourned at 7:54 p.m.

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Teri O'Flaherty, Board Vice President

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Lynn Johnson, Superintendent

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Date

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Date